



# STUDENT ENROLLMENT AGREEMENT

## PLEASE READ

### GENERAL PROVISIONS

The course you are taking is a Texas Real Estate Commission approved course that complies with TREC requirements as of January 1, 2025. Commission rules state:

Students should not complete a course in less time than the hours prescribed by TREC. For example, you should not complete a 30-hour course in less than 30 hours or an 18-hour course in less than 18 hours.

Students will undergo an identity validation process during the course and the final exam to ensure that the person taking the course is the same as the person seeking credit.

Final exams are not proctored. Final exams are open book.

The final exam will be given on the last day of the class. If the student is unable to sit for the final exam, but has completed the course in full, the student may arrange a time between the hours of 9:00am to 3pm, Monday-Friday to take the final exam at the school by appointment.

According to the criminal history eligibility guidelines set out in Texas Occupations Code §53.025 and TREC Rule 541.1, a criminal history may make students ineligible for the license. You may request a criminal history evaluation prior to enrolling in courses or applying for a real estate license. You may request a criminal history evaluation by submitting a completed Fitness Determination Form to TREC prior to applying for a license.

You agree to receive marketing and educational emails from All About Texas Real Estate (AATRE) Institute. You will be able to unsubscribe at any time.

### TUITION

Tuition is \$259.99 per course. A discount of 20% off will be applied if all six required courses were purchased at the same time. No additional fees will be charged for supplies and materials.

**COURSE BOOKS:** The textbooks and handouts are included with your course and will be provided every day of class. A PDF version of course book, as well as course handouts will be provided to students at no additional cost. The hard copy textbooks provided are property of the school. Hard copy textbooks are available for students to purchase at [AATRE.com](http://AATRE.com).

### REFUND POLICY

There is a 10% processing fee on all refunds. No refunds will be issued after 7 days of registration. You will need your reservation ID to cancel your registration. You must cancel online at: [WWW.MYAATRE.COM](http://WWW.MYAATRE.COM). Please allow 7 to 10 business days for us to process your refund. AATRE reserves the right to cancel any scheduled class for insufficient enrollment, lack of instructor or inclement weather. In the event of cancellation by the



school, all tuition will be refunded promptly in full, or may be transferred by you to another course at no additional charge.

## COURSE GUIDELINES

**TO RECEIVE CREDIT FOR THE COURSE:** You must attend the entire class, complete all course work and any makeup sessions required, AND pass the final exam with a score of 70% or better to receive credit.

**MAKEUP PROCEDURES:** If you miss less than 10 hours of the class, you will be permitted to complete a makeup session and still receive credit. Any time missed in class MUST be made up by attending a corresponding class covering the material previously missed or, if available, by watching and listening to the broadcast version of the same course and same material at All About Texas Real Estate School during regular business hours of 8:00 AM - 4:00 PM, Monday-Friday. All makeup work must be complete within 90 days from the date the original class concluded. If you fail to complete makeup work within 90 days from the date the original class concluded, you will automatically be dropped from the course with no credit or refund.

**If you miss more than 10 hours, you will be automatically dropped from the course with no credit or refund.**

## EXAM PREP COURSE

This is a 6-hour, 3-day Texas Real Estate Exam Prep Course. Class time is from 9:00am-3:00pm. Any time missed in this course can be made up the next time the course is offered, and it is the student's responsibility to check our calendar or call the school for available dates.

Schedule your exam prep course in advance to ensure you have a seat on the day of class. Online course calendar is located on our site at: <https://myaatre.com/>

Exam Prep course is included in your tuition. To retake the course you will need to pay \$99.00

Your enrollment will be terminated for anti-social or disruptive behavior, as viewed by school staff or instructor(s). Any student terminated for these reasons will not be permitted to re-enter the school. Refunds are not permitted when a student is terminated from the school.

**FINAL EXAM:** You have two attempts to pass the final exam. You will be presented with a final exam on the last day of the class if you have attended the entire 30-hour class, completed all course work and any makeup sessions required. If you do not pass the exam within 90 days from the date the original class concluded, the class must be repeated.

If you fail the first attempt, you will have to contact All About Texas Real Estate School to set up an appointment to come in and take your proctored final exam. You may arrange a time between the hours of 9:00 AM – 3:00PM, Monday-Friday. The first failed exam will be reset at no cost to you. If you do not retest within 90 days from the date the original class concluded, the entire course will need to be repeated.



If you fail the second attempt, as per TREC guidelines, the course will need to be repeated. To repeat the course, you will have to contact All About Texas Real Estate School and pay a course reset fee of \$75.

## VIRTUAL CLASSROOM

Students enrolled in our virtual classroom sessions must abide by our standard set of rules for it to be educationally effective for all students. The following rules govern All About Texas Real Estate students enrolled in our virtual classroom programs:

### Required Actions

- **Establish a Dedicated Learning Space:** Select a quiet location and ensure appropriate attire. Inform those nearby of your class schedule and request privacy during sessions.
- **Class Attendance:** Sign into the virtual classroom using your full name as listed on the course roster. Keep your webcam always enabled and remain visible while class is in session. If you prefer to use a nickname, notify your instructor prior to joining with that name.
- **Communication Protocols:** Remain muted unless speaking. Utilize built-in virtual classroom tools, such as chat, hand raising, or response buttons to communicate as needed. Always employ respectful language, mirroring the standards of an in-person classroom.
- **Preparation:** Have materials ready for notetaking (digital or paper), access course resources, and actively participate in discussions and activities.

### Prohibited Actions

- **Operating Vehicles During Class:** Do not attend virtual sessions while driving or riding in a vehicle. For safety and attention reasons, All About Texas Real Estate prohibits class attendance in transit environments. It is the student's responsibility to participate in a suitable and secure learning space.
- **Distractions:** Avoid texting, engaging with social media, performing other work, or participating in unrelated tasks during class.
- **Inappropriate Conduct:** Abstain from attending class under the influence, dressing inappropriately, lounging on couches or beds, engaging in sexual behavior, or inviting nonparticipants to join the session.
- **Offensive Language:** Refrain from using profanity or inappropriate gestures. Such conduct is unacceptable both virtually and in physical classrooms.
- **Recording Classes:** Do not capture screenshots, photographs, or recordings of any part of the session without explicit permission from your instructor or formal accommodation documentation.



## **All About Texas Real Estate Classroom Policy**

Any conduct prohibited in face-to-face courses is equally unacceptable in virtual settings.

This includes, but is not limited to:

- Drug and Alcohol Use
- Sexual Behavior
- Sexual Harassment

## **NOTICE TO ALL STUDENTS**

By signing this agreement, I, the registered student, verify that I will be completing, in its entirety, the purchased course(s) I am registered for. I agree to be the only person registered, taking, completing, and accepting credit for the course(s).

I also understand that if any other person completes any parts of what is required of me to obtain credit for successful completion of, my course(s) that the provider, All About Texas Real Estate School, will be unable to award said credit, in accordance with the Texas Real Estate Law.

I agree to receipt of future emails and understand I may opt out at any time.